
Support Services

Appropriation: \$ 845,010

The Support Services Division is charged with planning, development and administration of a wide range of training programs which include firefighting, emergency medical services, hazardous materials, heavy rescue, emergency vehicle operations, and all applicable Occupational Health and Safety Administration (OSHA) requirements.

The division is also responsible for maintenance and repair of the Fire Department's 36 vehicles and specialized equipment including self-contained breathing apparatus, jaws-of-life, and various other types of equipment and tools. In addition, the division provides maintenance and upkeep for the City's five constantly-manned fire stations, two reserve stations and one training station.

The City of Santa Fe receives annual grants from the State Fire Fund and the Emergency Medical Services Grant that supplement funding provided by the City for emergency operations and various equipment needs. In addition to training, these grants provide funding support for ambulance operations, medical supplies, ambulance equipment and injury prevention programs.

2002/03 Operational Highlights:

- Provided training to address the operational needs of fire officers and firefighters, including wild land urban interface firefighting strategy and tactics training, and emergency medical provider recertification training.
- Continued ongoing repair and maintenance of the entire fleet of emergency response and staff vehicles.
- Provided public education in fire and injury prevention, targeting school-age children in public and private schools.

2003/04 Goals and Objectives:

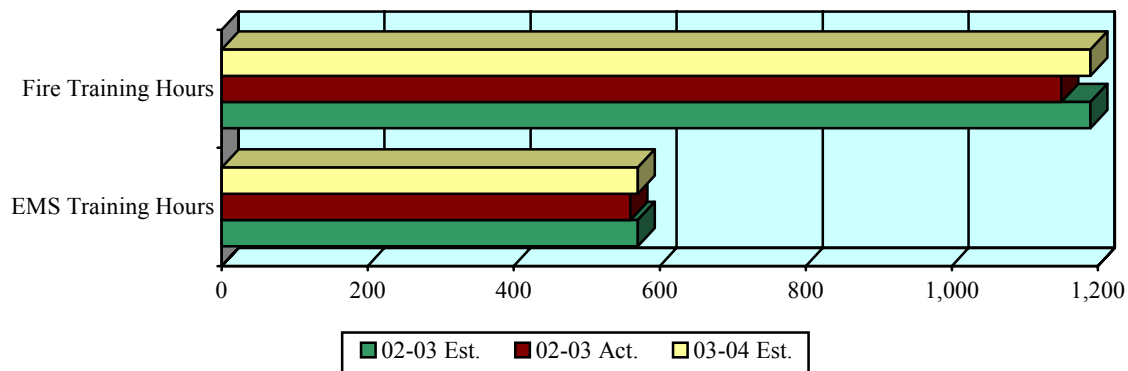
- Maintain equipment for reliability and safety, ensuring 90% fleet availability at any given time.
- Complete one firefighter recruit training academy, and expand in-house and outside training opportunities for firefighters, paramedics and the Hazardous Material Response team.
- Refine skills, training and technology for all personnel to reduce the risk of injury and liability at incident scenes, and to provide enhanced decision making skills for all Fire Department officers in the field.

Budget Commentary:

The FY 2003/04 General Fund operating budget of \$584,257 for Support Services provides funding for 6 staff members and various operating expenses relating to the training and education of fire department personnel. Additional funding support for division needs other than personnel is provided through the State Fire Fund (2209) grant of \$240,753, and the Emergency Medical Services Grant (2206) in the amount of \$20,000 for FY 2003/04.

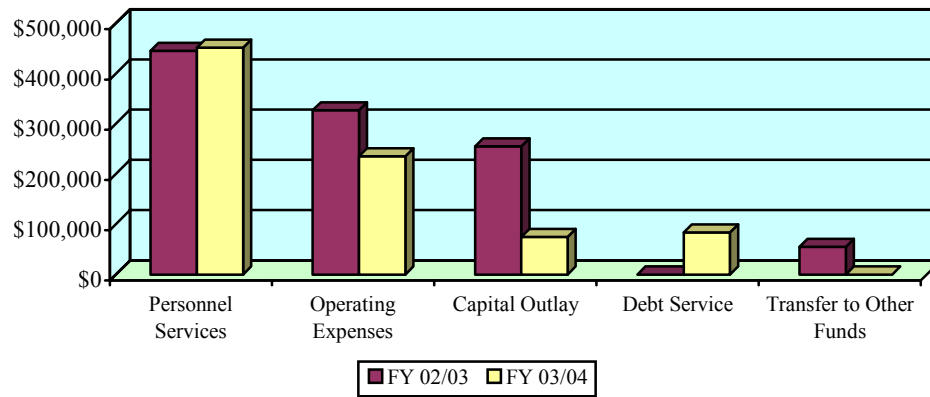
Capital outlay funding includes provisions for replacement of old and outdated equipment as well as the purchase of two combination aerial/fire trucks (“quints”).

<u>Standard Program Measurements:</u>	<u>02/03 EST.</u>	<u>02/03 ACTUAL</u>	<u>03/04 EST.</u>
1. Fire training hours completed	1,190	1,150	1,190
2. EMS training hours completed	570	560	570



<u>POSITION/CLASSIFICATION</u>	<u>FY 02/03 ACTUAL</u>	<u>FY 03/04 BUDGET</u>
Assistant Fire Chief	1 – CLFT	1 – CLFT
Fire Fleet Administrator	1 – CLFT	1 – CLFT
Auto Mechanic	1 – CLFT	1 – CLFT
Emergency Preparedness Coordinator	1 – TCF	0 – TCF
Administrative Assistant	1 – TCF	0 – TCF
Secretary	1 – CLFT	1 – CLFT
Fire Training Officer	<u>2</u> – CLFT	<u>2</u> – CLFT
TOTAL:	8	6

EXPENDITURE CLASSIFICATION



	<u>FY 02/03</u> <u>REVISED</u>	<u>FY 03/04</u> <u>APPROPRIATION</u>
Personnel Services	\$ 444,766	\$ 451,092
Operating Expenses	326,588	235,318
Capital Outlay	254,885	75,000
Debt Service	0	83,600
Transfer to Other Funds	<u>55,000</u>	<u>0</u>
 TOTAL:	 \$ 1,081,239	 \$ 845,010